



## **RAMSGATE TOWN COUNCIL** **AGENDA**

<b><u>Meeting:</u></b>	Full Council
<b><u>Venue:</u></b>	The Council Chamber, The Custom House, Harbour Parade, Ramsgate, CT11 8LP
<b><u>Membership:</u></b>	All Councillors
<b><u>Date:</u></b>	Wednesday 27 <sup>th</sup> May 2026 at 7pm

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1. **APOLOGIES**  
To receive and approve apologies for absence from Members of the Council.
2. **DECLARATIONS OF INTEREST**  
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
3. **PUBLIC PARTICIPATION**  
To be in writing prior to the meeting. Three questions in total permitted and a maximum of 15 minutes overall to be spent on this item.
4. **MINUTES OF COUNCIL MEETINGS**  
To approve the Minutes the Annual Meeting of the Council held on the 6<sup>th</sup> May 2026 (Minutes 114/26 – 125/26).  
Only questions of record may be considered
5. **FINANCES (INCL. GRANTS)**
  - (i) To receive a report of payments 1st to 31st May 2026; the Council is asked to note the payments authorised by the Town Clerk & RFO (total: £9,048.84) and approve the payments above the threshold delegated to the Town Clerk & RFO (total: £45,936.48). Chair to sign schedule of payments.
  - (ii) To consider a report from the Finance Officer and the recommendations of the Grant Scrutiny Panel on the funding applications detailed below:  
**Events Fund 2025-26;** EF8 Ramsgate Bowling Club; EF9 Royal Temple Yacht Club; EF10 Canterbury & District Model Engineering Society; EF11 Thanet Trust; EF12 Ramsgate Festival of Sound CIC; EF13 Screaming Alley CIC.  
**Ramsgate Fund 2025-26;** RF3 St Lawrence Bowls Club; RF4 Friends of Spencer Square; RF5 Ramsgate Historic quarter Scheme; RF6 Ramsgate Arts Club CIC.

**Community Services Fund 2025-26;** CS6 Kent Film Foundation; CS7 Ukrainian Community in Thanet; CS8 Differences not Disabilities.

**6. COMMITTEE MINUTES**

To note the following Committee Minutes (for approval by the respective committees):

- (i) Draft Planning & Infrastructure Committee Meeting 13<sup>th</sup> May 2026 (Minutes 126/26 - 131/26).

**7. POLICY & PROCEDURES FOR ANNUAL REVIEW**

Members are asked to review the following policies & procedures, as per Standing Order 5(j). These are all existing policies and procedures; changes have been made to (iv, v, vi, vii).

- (i) Review of Inventory of Land and other Assets including buildings & office equipment.
- (ii) Confirmation of arrangements for insurance cover in respect of all insurable risks. Please note that the Deputy Town Clerk & Compliance Officer will be taking the insurance to tender prior to renewal in September 2026.
- (iii) Review of the Council's and/or staff subscriptions to other bodies; Allotment Society; Civic Officers; KALC; NALC; SLCC.
- (iv) Review of the Council's complaints procedure;
- (v) Review of the Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21), specifically:
  - a. Communications Policy
  - b. Cookie Policy
  - c. Data Protection & Retention Policy
  - d. Privacy Policy
- (vi) Review of the Council's policy for dealing with the press/media;
- (vii) Review of the Council's employment policies and procedures; specifically:
  - a. Equalities Policy
  - b. Lone Working Policy
  - c. Standing Handbook V3

**8. SCHEME OF DELEGATION (INCL. COMMITTEES)**

To receive a report from the Town Clerk regarding Committees and the Scheme of Delegation and confirm the necessary arrangements for the ensuing year.

**9. REPRESENTATION ON OUTSIDE BODIES**

- (i) To consider and approve the "Advisory Note: The Role of Council Representatives on Outside Bodies".
- (ii) To nominate two representatives for Kent Association of Local Councils (currently Cllr Hetherington and Nixey).
- (iii) To nominate one representative for the Kent & Medway CCG Primary Care Network (currently Cllr Hetherington).
- (iv) To nominate one representative for the Ramsgate Event Organisers group (currently Cllr Driver).

- (v) To nominate two representatives for the Thanet Area Group (currently Cllrs Albon & Ovenden).
- (vi) To nominate one representative for the Thanet Regeneration Partnership Board (currently Cllr Green).
- (vii) To nominate one representative to work with Ramsgate Society on the Community Champion Award (currently the Mayor).

**10. MANSTON AIRPORT AIRSPACE STAGE 3 CONSULTATION**

To receive a report containing the professional advice from Alan Stratford & Associates on the Manston Airport Airspace Change Proposal – Stage 3 Consultation and confirm the Council’s final submission to the consultation.

**11. PSPO CONSULTATION RESPONSE**

To consider a draft response to Thanet District Council’s Public Space Protection Order Consultation, and confirm the town council response. TDC have confirmed that the town council is a statutory consultee.

**12. LICENCE TO OCCUPY EAST CLIFF BANDSTAND**

To consider a written report from Miss L Fidler, Town Clerk & RFO, providing an update on various matters relating to the East Cliff Bandstand and consider whether to proceed with the Licence to occupy for one year.

**13. COASTAL DRINKING WATER FOUNTAIN**

To consider a written report from Miss L Fidler, Town Clerk & RFO, providing an update on matters relating to the drinking water fountain planned for near Government Acre and consider whether to proceed with this project.

**14. CONFIDENTIAL ITEMS**

- (i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- (ii) **Security Officer Quotes:** To consider three quotes received to provide security officers in Ramsgate from 1<sup>st</sup> June – 30<sup>th</sup> November 2026. It is recommended that this matter be considered confidentially due to the quotes contained therein.
- (iii) **Letter of support:** To consider a confidential request for a letter of support, seeking the Councils help in nominating a local resident for an award. It is recommended that this matter be considered confidentially due to the private individual to be discussed.

**15. DATE & TIME OF NEXT MEETING**

Wednesday 24<sup>th</sup> June 2026 at 7pm.